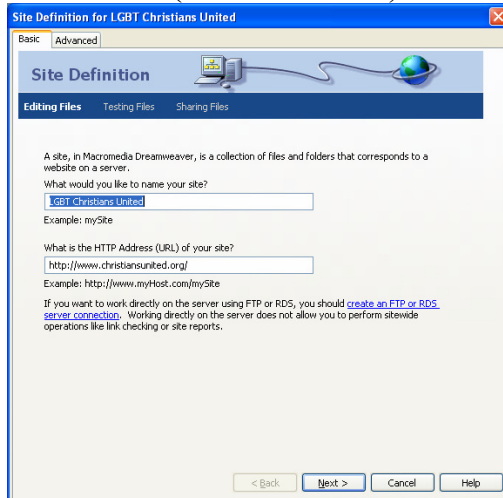


Setting up a New Website with Dreamweaver

(Nov. 12, 2006)

- 1) Open Dreamweaver
- 2) Click “Site” (on the menu bar) and then “New Site.” If it looks like this,



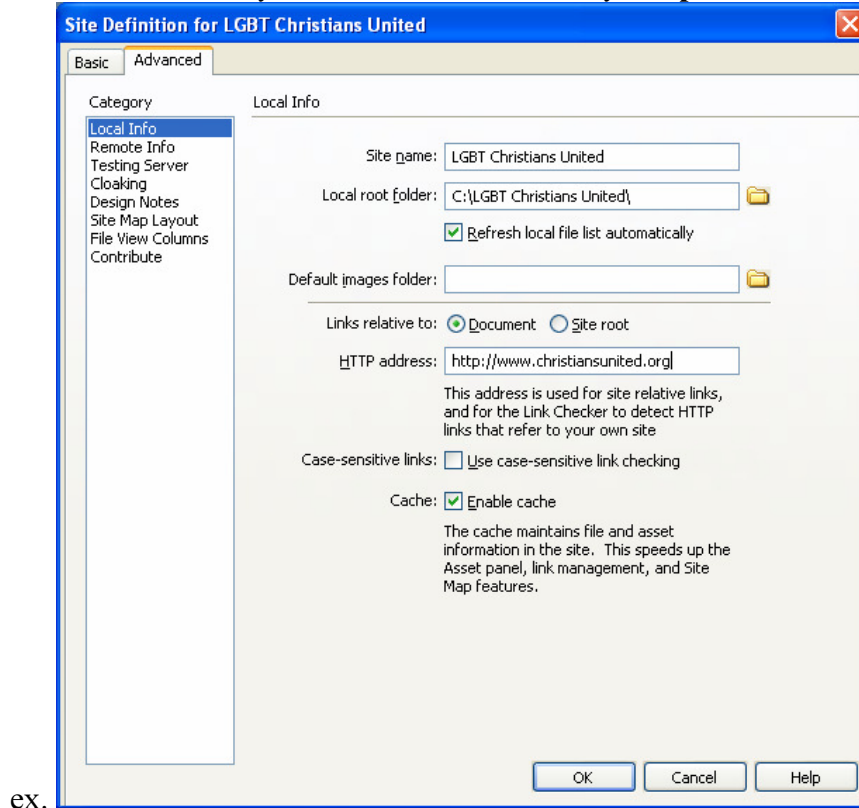
this is the “Basic” view. Click on the tab for “Advanced” on the top.

- 3) After “Site Name” put in the real world name of what you call your organization, for example, “Brazilian Rainbow Group” or “Mexicanos Unidos”
- 4) After “Local Root Folder” we need to put the name of the folder, or directory, where all of our website files will be. Click on the picture of the little file folder at the end of the line “Local Root Folder” and navigate to where your folder will be (I’d suggest “Desktop at CRE”), then click the tiny icon near the top right corner for “Create New Folder.” Create and name a new folder. Open it by double-clicking on it. Then the button in the bottom right corner will say “Select” – when it does, click on it.



- 5) Skip the box “default images folder,” that only matters if we use Fireworks for our image editor.

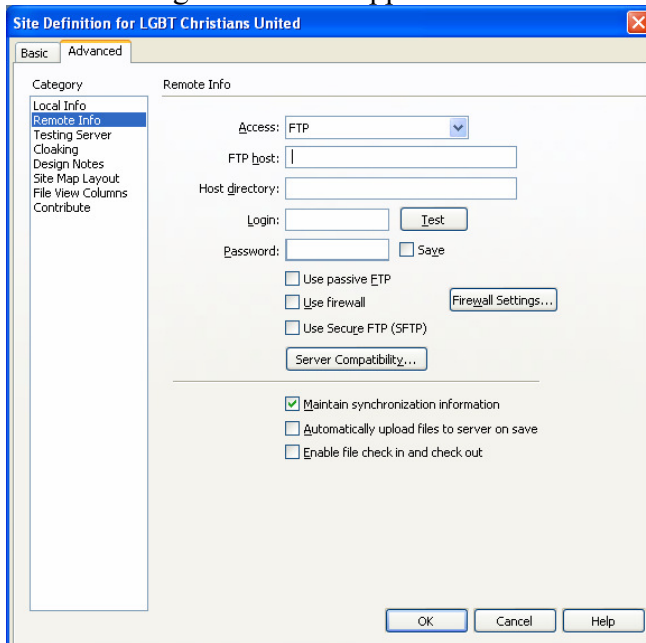
- 6) Put in the URL for your website. Be sure it says **http://** first.



- 7) Now, don't click the "OK" button. We're halfway done. Click on the words "Remote Info" in the top left area, right underneath "Local Info."

- 8) It will ask you, "Access" and a pop-down menu will say "None." Click and choose "FTP".

9) The following blank fields appear



Fill in with your website's unique information. Write the info here so you can have it in one place.

FTP host: _____ .lunarpages.com (or ftp.yourwebsite.org)

Host directory: public_html

Login: _____

Password: _____

Now click the button "Test." If it doesn't work click the checkbox "Use passive FTP." It should work now. If not, retype your information. If it still doesn't, call your Administrator or Lunarpages Support (877-586-2772).

10) Click "OK" and then "Done."

11) Now Dreamweaver opens up with all the files inside your folder listed on the right (which at the moment is none). After the word Files (on the Files Palette little window in the bottom right corner) there is a little button. Click on it and choose FILE → New Folder (not *new file*). Name this New Folder **css** (all lowercase) and hit enter on the keyboard. Make one more folder and name this **images**.

12) Click File → New. Make sure the tab "General" is selected. Click the word "Basic page," then click "HTML." Lastly, make sure in the bottom right corner under "Document Type (DTD)" it says: "XHTML 1.0 Transitional." If not, toggle and select this choice. Then click "Create." Type the name of your group so you can see something on your page. Click FILE → SAVE.

13) It is important that we DO NOT name this webpage index.html or the name of any page on our already existing website and wipe that page out. Name this page practice.html so you don't save over anything else. Lastly, go File → New → General → Basic Page → CSS → Create. Save this page *in your css folder* as **practice.css** and *be sure under "Save As Type" to choose .css* (very important). Great, we are set!